



Government of West Bengal
Directorate of Forests

Office of the Divisional Forest Officer, Birbhum Division

Barabagan, Suri, Birbhum, PIN - 731103

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Visit us at : www.birbhumforest.in



Office Order No. 4082/28

Dated, Suri, the 11/03/2019

In compliance with the mandatory guidelines of the Honourable Supreme Court of India, an Internal Complaints Committee is hereby constituted with following members to prevent sexual harassment & exploitation of women at workplace, in accordance with Vishaka Guidelines of the Honourable Supreme Court, as far as office of the Divisional Forest Officer, Birbhum Division is concerned.

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|--------------------------|---|--------------------------------------|---|--------------------------|
| 1. Smt Ijee Acharjee | - | Protection Officer, Birbhum District | - | Chairperson |
| 2. Shri Nitai Charan Das | - | Forest Ranger, Attached Forest Range | - | Member |
| 3. Smt Madhabi Das | - | Beat Officer, Sainthia Beat | - | Member |
| 4. Shri Bikash Paitandi | - | Advocate, Suri Court | - | Member |
| 5. Smt Pritha Dey | - | ASURE, NGO | - | Thirty Party Intervener. |

Terms & Reference :-

1. The above complaints committee will receive complaints, if any, regarding sexual harassment from the victim and bring it immediately to the knowledge of the Divisional Forest Officer, Birbhum Division to prevent or deter the commission of such acts and to provide the procedure for resolution, settlement or prosecution of such acts by taking all steps required as per Vishaka Guidelines of the Honourable Supreme Court.
2. The complaints committee will also provide adequate counseling or other supportive activities to the victim concerned.
3. The complaints committee will maintain strict confidentiality in dealing such activities.
4. The complaints committee must make an annual report to the concerned Government Department of the complaints and action taken by them.



Divisional Forest Officer,
Birbhum Division.

No. 4082/28

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Copy forwarded for information & necessary action to:

1. The Chief Conservator of Forests, South – East Circle, West Bengal.
2. Smt Ijee Acharjee, Protection Officer, Birbhum District.
3. Shri Nitai Charan Das, FR, Range Officer, Attached Forest Range.
4. Smt Madhabi Das, DR/Fr, Beat Officer, Sainthia Beat
5. Shri Bikash Paitandi, Advocate, Suri Court
6. Smt Pritha Dey, ASURE, NGO.
7. All Staff of Birbhum Division


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